

**Strata Plan:** \_\_\_\_\_

**Move Request Form**

Unit # \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Or

Tenant Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Request to move on \_\_\_\_\_ (day) \_\_\_\_\_ (month) \_\_\_\_\_ (year), starting around \_\_\_\_\_  
to \_\_\_\_\_

Move in: \_\_\_\_\_ Move out: \_\_\_\_\_

Move Fees \$ \_\_\_\_\_ Damage Deposit \$ \_\_\_\_\_

If move in:

Enterphone Form Submitted:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Form K Submitted:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	<i>(Please note that for a rental unit, a Form K is required to program the enterphone)</i>

Note: The enterphone won't be updated till Form K and move fees are taken care of.

Office Use: Cheque # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_, received by \_\_\_\_\_,  
deposited in the bank on \_\_\_\_\_ (day) \_\_\_\_\_ (month) \_\_\_\_\_ (year)